

BIBLELAND BUDDIES TEACHER



This position contributes to the mission of Oak Hills Church (OHC) to be disciples who make disciples by guiding all people to follow Jesus moment by moment. The staff member is responsible for providing loving care for children, showing them God’s love by example, words and prayer.

DEPARTMENT

Next Generation –
Children’s Ministry

REPORTS TO

Bibleland Buddies
Director

DIRECT REPORTS

None

WORK WEEK

Varies by scheduled
events

HOURS PER WEEK

Varies

FLSA

Non-Exempt

JOB CLASS

Service Worker

**MINISTER
DESIGNATION**

No

DRIVING REQUIRED

No

PRIMARY DUTIES AND RESPONSIBILITIES

1. Supervises and ensures the safety and well-being of children at all times, being alert to the needs and/or problems as individuals and as a group.
2. Reports to Team Lead any special needs or problems of individual children.
3. Reports to Bibleland Director any cases of suspected child abuse or neglect. Notifies authorities as required by law.
4. Teaches Bible class, prays with children often, and engages in activities based on the curriculum.
5. Walks among the children and plays with them while on the playground. Keeps alert of any harmful activity and is prepared to intervene, when necessary.
6. Works well with Teachers, Team Leads, Ministry Assistant and Director.
7. Familiarizes self with and follows Bibleland Children’s Ministry Handbook guidelines.
8. Attends and participates regular trainings, quarterly meetings, and evaluation meetings.
9. Other duties and responsibilities as assigned.

BIBLELAND BUDDIES TEACHER



OHC STAFF EXPECTATIONS

1. Active relationship with Jesus Christ sustained through the practice of personal spiritual disciplines.
2. Embodies Christlikeness and leads with humility, character, and love.
3. Demonstrates commitment to unity and willingness to work in a collaborative team environment.
4. Personally engaged with OHC's mission, vision and strategy.
5. Supportive of OHC's beliefs, values, and practices.
6. Consistently models the Staff Behavioral Values.
7. Attends Membership Class and becomes a member within six (6) months of employment (Preferred).

MINIMUM QUALIFICATIONS

1. Ability to read and write. High School Diploma or GED equivalent preferred.
2. Some experience in childcare.

KNOWLEDGE AND ABILITIES

1. Knowledge of child safety.
2. Knowledge of Bible stories.
3. Knowledge of English grammar and vocabulary.
4. Ability to work independently with limited supervision.
5. Ability to communicate clearly and effectively through both verbal and written means.
6. Ability to establish and maintain effective working relationships with staff, members, and ministry volunteers.
7. Ability to perform all the physical, intellectual, and analytical requirements of the position including decision making.

PHYSICAL REQUIREMENT AND WORKING CONDITIONS

Occasional lifting/carrying up to 20 pounds; visual acuity, speech and hearing; hand and eye coordination and manual dexterity necessary to operate a computer keyboard and basic office equipment. Subject to sitting, standing, reaching, walking, twisting and kneeling to perform the essential functions.

REVISED: December 2020