

Rock Developer

Full-Time



This position contributes to the mission of Oak Hills Church (OHC) to be disciples who make disciples by guiding all people to follow Jesus moment by moment. The staff member is responsible for designing, implementing, and maintaining a diverse set of features, modules, and customizations within Rock. The role will require strong technical skills, attention to detail, and the ability to problem-solve in the moment to ensure seamless functionality and enhancement of the Rock environment.

DEPARTMENT

Communication
Ministry

REPORTS TO

Information
Technology Director

DIRECT REPORTS

None

WORK WEEK

Monday – Friday:
Some weekends and
after hours

HOURS PER WEEK

40+ (Some on call)

FLSA

Exempt

JOB CLASS

Professional

MINISTER DESIGNATION

No

DRIVING REQUIRED

No

PRIMARY DUTIES AND RESPONSIBILITIES

1. Builds backend design updates to the OHC website from pre-qualified channels of leadership, including the creation/removal of code blocks, and the enhancement to the site using JAVA/JavaScript/CSS/HTML/and Bootstrap best practices.
2. Customizes and extends Rock's existing features and functionality to meet OHC's specific needs using programmatic solutions.
3. Optimizes the performance of Rock by identifying bottlenecks, tuning the database, load speeds, and mitigating job collisions.
4. Coordinates Rock upgrades to the staging and production environments.
5. Builds email templates and workflows; schedules bulk church-wide communications for the organization including e-news and periodic promotional communication.
6. Provides ongoing database support to staff by responding to inquiries, database needs, and troubleshooting issues while working to provide a resolution in a timely manner.
7. Collaborates with ministry teams to identify database needs for communicating with members and guests, providing training to ministry subject matter experts to complete tasks. Manages merging and cleanup of records as needed.
8. Acts as a liaison with external consultant coordinating prioritized projects and managing implementation timeline.
9. Monitors the Communication Ministry Requests portal. Researches and provides reports (native or SQL) regarding the statuses of projects and operation metrics as needed.
10. Stays current with the latest trends and advancements in the Rock ecosystem and proposes innovative solutions to enhance end user experience whether through web design enhancements or code solutions.
11. Documents technical specifications, architectural designs, and code changes to facilitate KX transfer and future maintenance.
12. Other duties and responsibilities as assigned.



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OHC STAFF EXPECTATIONS

1. Active relationship with Jesus Christ sustained through the practice of personal spiritual disciplines.
2. Embodies Christlikeness and leads with humility, character, and love.
3. Demonstrates commitment to unity and willingness to work in a collaborative team environment.
4. Personally engaged with OHC's mission and vision.
5. Supportive of OHC's beliefs, values, discipleship commitments, and distinctives.
6. Consistently models the Staff Values.
7. Attends Membership Class and becomes a member within three (3) months of employment.

MINIMUM QUALIFICATIONS

1. Two (2) year degree from an accredited college or university in information science, computer science, management information systems (MIS) or similar technical field. Bachelor's degree preferred.
2. Three (3) years of experience in a related field. Experience with working in a church and with RockRMS a plus.
3. Experience can be substituted for education.

KNOWLEDGE AND ABILITIES

1. Knowledge of HTML, CSS, C#, .NET, Lava, JavaScript, SQL, JAVA is a plus.
2. Knowledge of web analytics and SEO.
3. Knowledge of developing and mapping business processes.
4. Ability to communicate with developers/analysts, other teams and staff members (individually and in group settings) in simple and concise ways both in verbal and written manners to both ascertain end-user needs and to explain solutions in a manner that they understand.
5. Knowledge of computer office applications and equipment.
6. Ability to work independently with limited supervision.
7. Ability to analyze how data is coming in, and how it will need to be organized so that it may be easily accessed when needed.
8. Ability to be a team player and work well with others.
9. Ability to think logically and problem-solve.
10. Ability to monitor and analyze site performance.
11. Ability to manage confidential and sensitive information with discretion.
12. Ability to use computers and a variety of software applications.
13. Ability to work independently with limited supervision.
14. Ability to communicate clearly and effectively through both verbal and written means in English.
15. Ability to establish and maintain effective working relationships with staff, members, and ministry volunteers.
16. Ability to perform all the physical, intellectual, and analytical requirements of the position including decision making.

PHYSICAL REQUIREMENT AND WORKING CONDITIONS

Occasional lifting/carrying up to 10 pounds; visual acuity, speech and hearing; hand and eye coordination and manual dexterity necessary to operate a computer keyboard and basic office equipment. Subject to sitting, standing, reaching, walking, twisting and kneeling to perform the essential functions. Working conditions are primarily inside an office environment.

REVISED: NOVEMBER 2024